

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**TUESDAY, MAY 26, 2020
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

This Regular meeting will be conducted in accordance with 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting will take place in the Board of County Commissioners Meeting Room and through teleconference. In order to accommodate the public who are observing social distancing please dial (312)626-6799, the meeting ID is 706 237 079 or at <http://zoom.us/j/706237079/> for video. Public comment is still available, in order to sign up, please call ahead to (405)366-0200 to be added to the list.

This meeting will include teleconferencing by the following:

**Harold Haralson
Darry Stacy
Rod Cleveland**

Attendance by Public Body Members may be altered only in such way as described in 25 O.S §306 (C) (3).

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of May 18, 2020.

D. Bid Openings – Accept, Award and/or Reject the following: (State Law requires bids to be opened in a public meeting of the Board of County Commissioners.)

- 1. Bid #BE-1947 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2020 through June 30, 2021.**
- 2. Bid#COM-1950 – One-Year (1) Non-Encumbered Contract for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statues. The bid term will be from July 1, 2020 through June 30, 2021.**

E. Old Business: Discussion, Consideration and/or Action of the following:

1. **Bid #EB-1948** – One-Year (1) Non-Encumbered Contract for Voting Equipment delivery service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2020 through June 30, 2021 with option to renew for one (1) additional year.
2. **Bid #EB-1949** – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2020 through June 30, 2021 with the option to renew one (1) additional year.

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **COVID-19 Updates and Operations within Cleveland County.**
2. **Cleveland County Designation of Proxy on behalf of the Board of Directors of CompSOURCE Mutual Insurance Co.**
3. **Cleveland County Federal Funding Certification for the CARES Act grant application.**
4. **Purchase** of a 3 Station Expert 3 Auto Fdr + CIS Scanner + Multi License and OMS-500 Tri (mail system) in the amount of \$9,623.00 and Omaton 410 Envelopener in the amount of \$9,629.00 from Cleveland County general government. **The State Election Board will reimburse the county for this purchase.**

The following items, F5 – F22 are Consent Items and are routine in nature.

5. **Request for Approval of Allocation** of Alcoholic Beverage Tax in the amount of \$69,247.82.
6. **Resolution** establishing the Nine-One-One Emergency Telephone Fee Rate for FY 2021.
7. **Approve Payment** of Invoice #468134 to Pierce Couch Hendrickson in the amount of \$3,345.38.
8. **Approve Payment** of Invoice #1483 from Tisdal & O'Hara in the amount of \$2,512.50. (CVS)
9. **Service Agreement** between Cleveland County Sheriff's Office and Smiths Detection to provide on-site service to the X-Ray machines in the county buildings in the amount of \$8,514.00 for the period July 1, 2020 through June 30, 2021.

10. **Commercial Services Agreement** between the Cleveland County Clerk's office and Cox Business for the period July 1, 2020 through June 30, 2021. CBI 25-25 Mbps x 5 Mbps, 5 Static IP Address and CBI Modem for a monthly cost of \$123.99.
11. **Renewal Agreement** between the Cleveland County Clerk's Office and Xerox Business Solutions Southwest for the period July 1, 2020 through June 30, 2021. Maintenance of 2 HP 602X Printers, ID #41316 and ID#41317. No Base rate. \$.023878 per print billed monthly or quarterly for services performed.
12. **Contract Renewal** between Automated Merchant System Inc. and the Cleveland County Clerk for merchant processing of debit/credit cards for FY2020/2021. All terms and condition will remain the same.
13. **Maintenance Agreement** between the Cleveland County Commissioners Office and Standley Systems for service on IM C4500 Savin in the amount of \$.0080 per B/W copies and \$.0500 per color copies for the period July 1, 2020 through June 30, 2021.
14. **Maintenance Agreement** between the Cleveland County Purchasing and Standley Systems for service on IM C4500 Savin in the amount of \$.0080 per B/W copies and \$.0500 per color copies for the period July 1, 2020 through June 30, 2021.
15. **Service Contract** between the Cleveland County Sheriff and Voice Products Service, LLC for software and hardware pertaining to 911 service operations effective July 1, 2020, through June 30, 2021, in the amount of \$4,271.00.
16. **Contract Amendment** for Tyler Technologies, adding 90 additional implementation days (720 hours) at \$160/hr. for a total of \$115,200.00.
17. **Lease and Maintenance Agreement** between the Cleveland County Election Board and Standley Systems for (3) HP Color Laser Jet Managed Flow MFP E87650dn in the amount of \$355.33 per month. The B/W copies will be billed @ \$.0080 per copy and the color copies will be billed @ \$.0500 per copy for the period July 1, 2020 through June 30, 2021.
18. **Lease and Maintenance Agreement** between the Cleveland County Election Board and Quadient Leasing for lease of Postage Machine- IN700SHDS30 IN Series 700 Base w/Mixed Size Feeder, Sealer, Drop Tray, Ink Cartridge, LAN Cable, INDS7 & INWP30 in the amount of \$370.00 per month. Lease period is from July 1, 2020 through June 30, 2021.
19. **Contract** between Board of Cleveland County Commissioners on behalf of Cleveland County Assessor's Office and Total Assessment Solutions Corporation (TASC) in the amount of \$25,500.00 for maintenance and support services. The term of this contract shall be from July 1, 2020 until June 30, 2021.

- 20. **Renewal Maintenance Agreement** between Cleveland County Assessor and ESRI, Inc. on ArcGIS for Server Enterprise Standard up to four Cores from ARCIMS 9.1. Migrated maintenance includes Enterprise Basic up to four cores from ARCSDE9.1. Migrated Maintenance Bundle for a total amount of \$12,600.00 during the period July 1, 2020 through June 30, 2021.
- 21. **Review, Audit, and Approve or Disallow Blanket Purchase Orders** submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 22. **Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

END OF CONSENT DOCKET.

- G. **New Business:**
As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
- H. **Commissioner’s Discussions regarding County Business.**
- I. **Public Comment:**
Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.
- J. **Adjourn**

Filed and Recorded in the County Clerk’s Office this 22nd Day of May

2020 @ 10:55 AM.

Lynnda Atkins, Deputy
Cleveland County Clerk/Deputy

